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ABSTRACT

This directory lists resources on productivity in the following major areas: (1) sources on productivity and worklife information; (2) information resources for productivity research; and (3) publications of the National Center for Productivity and Quality of Working Life. (Author/JLL)

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Productivity: Information Resource Directory

Fall 1977

CG 01 2456

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
NATIONAL INSTITUTE OF EDUCATION

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PRODUCTIVITY:
INFORMATION RESOURCE DIRECTORY

Fall 1977

National Center for Productivity
and Quality of Working Life
Washington, D. C. 20036

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FOREWORD

As part of its public information program, the National Center for Productivity and Quality of Working Life identifies and compiles basic information on productivity and productivity improvement. In this connection, the Center invites contributions of citations and documents on productivity, productivity improvement efforts, and quality of working life from institutions, associations, and libraries.

The Directory will be updated periodically to encompass new information resources. The postpaid form provided at the end of the Directory may be used to advise the Center of any information sources inadvertently omitted from this first edition.

The Center offers advisory and information referral services to institutions and individuals in the public and private sectors, and welcomes inquiries from researchers, graduate students, and public officials.

In addition, the Center has its own publication program. These publications are listed at the end of this Directory.

SOURCES OF PRODUCTIVITY AND WORKLIFE INFORMATION

CENTERS

Productivity and quality of working life centers which are located throughout the United States vary in their programs in accordance with the audience they serve. Some of the centers are national in scope; others are regional or statewide. Certain of the centers have no government connection and derive their support from business, labor, and foundations. Many of the centers have modeled themselves in part on the National Center for Productivity and Quality of Working Life, which has provided them with financial and other support in accordance with the National Center's Congressional mandate.

The following listing includes only those organizations now in operation which are prepared to serve as sources of information on productivity and work quality. A few centers are in the planning stage. These will be listed in subsequent editions of this Directory.

AMERICAN CENTER FOR THE QUALITY OF WORK LIFE
3301 New Mexico Avenue, N.W.
Washington, D.C. 20016
(202) 338-2933

Non-profit corporation founded in 1974, formerly called the National Quality of Work Center. Affiliated with the Institute of Social Research (ISR), Survey Research Center of the University of Michigan.

AMERICAN PRODUCTIVITY CENTER
333 West Loop North
Houston, Texas 77024
(713) 652-3176

The Center will have four main functions: productivity programs to assist individual companies to improve their productivity; R & D with emphasis on measurement; general information services; and education and training. Funding will come from the private sector only.

CENTER FOR QUALITY OF WORKING LIFE
Institute of Industrial Relations
University of California
405 Hilgard Avenue
Los Angeles, C lifornia 90024
(213) 825-1095/8862

Formed in 1975 to continue long-established program of applied and academic activity in quality of working life. University-based, but works with management and unions.

GEORGIA PRODUCTIVITY CENTER
Georgia Institute of Technology
Engineering Experiment Station
Atlanta, Georgia 30032
(404) 984-3404

First State productivity center, created by 1975 Georgia General Assembly.

MANAGEMENT AND BEHAVIORAL SCIENCE CENTER
Wharton School, University of Pennsylvania
Vance Hall, 3733 Spruce Street
Philadelphia, Pennsylvania 19174
(215) 243-7801

Approaches complex problems in both public and private sectors from open systems framework and action research orientation.

MASSACHUSETTS QUALITY OF WORKING LIFE CENTER
14 Beacon Street, Suite 403
Boston, Massachusetts 02108
(617) 227-6266

Nonprofit, independent. Aims to improve worklife while providing economic benefits to corporations, governments, and other organizations in Massachusetts, to which its activities are confined. Board of Directors from organized labor, business community, public sector, with equal representation from labor and business.

MDC, INC.
137 East Rosemary Street
Post Office Box 1057
Chapel Hill, North Carolina 27514
(formerly Manpower Development Corporation)
(919) 942-5797

Private, nonprofit corporation engaged in manpower research and demonstrations since 1968, principally in Southeast.

PRODUCTIVITY INSTITUTE
College of Business
Arizona State University
Tempe, Arizona 85281
(602) 965-7626/3331

Nonprofit organization administered by ASU College of Business. To date, has concentrated on private sector industry in the Southwest.

QUALITY OF WORK PROGRAM
Survey Research Center
Institute for Social Research
University of Michigan
Post Office Box 1249
Ann Arbor, Michigan 48106
(313) 764-9397/8449; 763-4064

One of several related enterprises on work organizations and environments in progress at Survey Research Center. Similar work conducted at the Center over past two decades.

QUALITY OF WORKING LIFE PROGRAM
Ohio State University
1375 Perry Street
Columbus, Ohio 43201
(614) 422-7337

Ongoing project of the Center for Human Resources Research, policy-oriented group established in 1965 to concentrate on contemporary issues related to cogent and enlightened use of human potential. Component agency with Faculty of Labor and Human Resources and Labor Education and Research Service.

WORK IN AMERICA INSTITUTE, INC.
700 White Plains Road
Scarsdale, New York 10583
(914) 472-9600; (212) 823-5144

Tripartite, nonprofit. Continuing, centrally coordinated resource to define, analyze, and help resolve evolving problems and opportunities in world of work.

More information on these organizations can be found in Productivity

and Quality of Working Life Centers; Conference Report and Directory, issued by the National Center for Productivity and Quality of Working Life, August 1976.

* * * * *

Objectives, functions, and operations of major productivity centers around the world are described in Productivity Centers Around the World, published by the National Center for Productivity and Quality of Working Life, May 1975.

Covers members of the European Association of National Productivity Centers and centers of Australia, Israel, Japan, New Zealand, and South Africa.

SOURCES OF PRODUCTIVITY AND WORKLIFE INFORMATION

PUBLICATIONS AND NEWSLETTERS

Publications which are devoted exclusively to productivity and quality of working life are not extensive in number. They are the medium by which productivity centers disseminate news and information, as the list which follows largely reflects. Articles on productivity improvement and work quality often appear in other more general and professional periodicals. Periodicals which are frequent sources of such information are listed in the second half of this directory.

Chartbook on Prices, Wages, and Productivity (monthly)
Bureau of Labor Statistics
U. S. Department of Labor
Washington, D.C. 20212

The Harvest (monthly)
Productivity Institute
College of Business Administration
Arizona State University
Tempe, Arizona 85281

Industrializacion y Productividad/Industrialization and Productivity
United Nations Publications
United Nations
New York, New York 10017

Bulletin issued by United Nations Industrial Development Organization.

National Productivity Report (twice monthly)
William F. Schleicher & Associates
1110 Greenwood Road
Wheaton, Illinois 60187

"For managers concerned with performance improvement through human resource development; cost reduction; managerial effectiveness; technology and methods."

Newsletter (10 issues a year)
Massachusetts Quality of Working Life Center
14 Beacon Street
Boston, Massachusetts 02108

NQWC Memorandum (bimonthly)
National Quality of Work Center
3043 Normanstone Terrace, N. W.
Washington, D. C. 20008

PREP News (monthly)
North Carolina State University
Industrial Engineering Department
Post Office Box 5511
Raleigh, North Carolina 27607

Productivity improvement in North Carolina.

Productivity and Costs in Nonfinancial Corporations (quarterly press release)
Bureau of Labor Statistics
U. S. Department of Labor
Washington, D. C. 20212

Presents data on output per hour of all persons and related costs for nonfinancial corporate sector. Supplement to measures for total private, nonfarm, and manufacturing sectors.

Productivity and Costs in the Private Economy (quarterly press release)
Bureau of Labor Statistics
U. S. Department of Labor
Washington, D. C. 20212

Data on productivity, hourly compensation, and unit labor costs in total private sector as well as separately for nonfarm and manufacturing sector.

Productivity in Progress (quarterly)
Georgia Productivity Center
Georgia Tech Engineering Experiment Station
Productivity and Technology Applications Laboratory
Atlanta, Georgia 30332

Public Productivity Review (quarterly)
Center for Productive Public Management
John Jay College of Criminal Justice
City University of New York
445 West 59th Street
New York, New York 10019

Situation Report: Productivity Series (irregular)
U. S. Department of Commerce
Washington, D.C. 20230

Usually titled "Tips on Productivity."

World of Work Report (monthly)
Work in America Institute, Inc.
700 White Plains Road
Scarsdale, New York 10583

SOURCES OF PRODUCTIVITY AND WORKLIFE INFORMATION

PRINTED BIBLIOGRAPHIES

Bibliography of productivity and technological innovation publications. U.S. Department of Commerce, January 1974. 6p.

BLS publications on productivity and technology. Bureau of Labor Statistics, U.S. Department of Labor, 1976. (Report 461) 18p.

The effect of innovation on productivity in the service industries: annotated bibliography. Office of National R & D Assessment, National Science Foundation, August 1975. Unpaged.

Productivity: a bibliography. Bureau of Labor Statistics, U. S. Department of Labor, July 1966 (Bulletin 1514) 124p.

Productivity: a bibliography with abstracts. Search period covered: 1964 - March 1975. NTIS, U.S. Department of Commerce, 1975. 142p; appendices.

Productivity and technological innovation: selected information sources. Domestic and International Business Administration, U. S. Department of Commerce, March 1975. 11p.

Productivity: a selected, annotated bibliography, 1965 - 71. Bureau of Labor Statistics, U. S. Department of Labor, 1973. (Bulletin 1776) 107p.

Productivity: a selected, annotated bibliography, 1971 - 75. Bureau of Labor Statistics, U. S. Department of Labor, 1977. (Bulletin 1933) 114p.

Productivity clearinghouse: an annotated bibliography. Office of Federal Management Policy, General Services Administration, November 1974. 38p.

Productivity in the public sector: an annotated bibliography. Public Productivity Review: Vol. I, No. 4, [1976]

The quality of working life: an annotated bibliography, 1957-72. Center for Organizational Studies, Graduate School of Management, University of California at Los Angeles. 362p; appendices.

Quality of working life and the humanization of work. U. S. Department of Labor Library, August 1976. 13p.

R & D productivity study report: bibliography and reading list. Hughes Aircraft Co., 1974.

The worker and productivity. Industrial Relations Library, Princeton University, Princeton, New Jersey, January 1977. 4p.

INFORMATION RESOURCES FOR PRODUCTIVITY RESEARCH

INSTITUTIONS AND ORGANIZATIONS

A growing number of American organizations are addressing productivity and quality of working life issues. Explicit recognition has been given to the topic by the National Science Foundation which has a division of Advances Productivity Research; many other parts of the NSF also engage in research related to productivity. Other research institutions, such as the Research Triangle Institute, are almost exclusively devoted to technological research related to productivity, although productivity is not labeled as such.

Many organizations also disseminate information on productivity through meetings, conferences, seminars, and publications; publications are a particularly important medium since they reach far beyond the boundaries of any group's membership. In addition, some professional organizations define, establish, and recognize standards which contribute to improvement in productivity and the quality of working life.

The following list of institutions is representative but preliminary and far from inclusive. It will be refined and expanded in subsequent editions of this Directory.

Academy of Management
University of Southern California
Los Angeles, California 90007
(213) 889-2320

Administrative Management Society
World Headquarters
Willow Grove, Pennsylvania 19090
(215) 659-4300

Advisory Commission on Intergovernmental Relations
726 Jackson Place, N.W.
Washington, D.C. 20575
(202) 382-4953

American Enterprise Institute for Public Policy Research
1150 17th Street, N.W.
Washington, D.C. 20036
(202) 296-5616

American Federation of Labor and Congress of Industrial Organizations
815 16th Street, N.W.
Washington, D.C. 20006
(202) 637-5000

American Institute of Industrial Engineers
25 Technology Park/Atlanta
Norcross, Georgia 30071
(404) 449-0460

American Institute of Management
125 East 38th Street
New York, New York 10016
(212) 683-2280

American Institute of Planners
1776 Massachusetts Avenue, N.W.
Washington, D.C. 20036
(202) 872-0611

American Institute for Research in the Behavioral Sciences
3301 New Mexico Avenue, N.W.
Washington, D.C. 20016
(202) 686-6858

American Management Association
135 West 50th Street
New York, New York 10020
(212) 586-8100

American Society for Performance Improvement
790 Broad Street
Newark, New Jersey 07102
(804) 823-5111

American Society for Personnel Administration
19 Church Street
Berea, Ohio 44017
(216) 234-2500

American Society of Planning Officials
1313 East 60th Streeet
Chicago, Illinois 60637
(312) 947-2560

American Society for Public Administration
1225 Connecticut Avenue, N.W., Suite 300
Washington, D.C. 20036
(202) 785-3255

American Society for Training and Development
(formerly American Society of Training Directors)
Post Office Box 5307
Madison, Wisconsin 53705
(608) 274-3440

Associated General Contractors of America
1957 E Street, N.W.
Washington, D.C. 20006
(202) 393-2040

Association of Consulting Management Engineers, Inc.
347 Madison Avenue
New York, New York 10017
(212) 686-7338

Association of Internal Management Consultants
c/o Thorne Perry
P. O. Box 472
Glastonbury, Connecticut 06033
(203) 633-5826

Association of Management Consultants, Inc.
811 East Wisconsin Avenue
Milwaukee, Wisconsin 53202
(414) 272-5222

Association for Systems Management
24587 Bagley Road
Cleveland, Ohio 44138
(216) 243-6900

Battelle Memorial Institute
505 King Avenue
Columbus, Ohio 43201
(614) 424-6424

Brookings Institution
1775 Massachusetts Avenue, N.W.
Washington, D.C. 20036
(202) 797-6000

Bureau of Domestic Commerce
Domestic and International Business Administration
U.S. Department of Commerce
Washington, D.C. 20230
(202) 377-5491

Bureau of Labor Statistics
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, D.C. 20212

Bureau of National Affairs
1231 25th Street, N.W.
Washington, D.C. 20037
(202) 452-4200

Bureau of Social Science Research
1990 M Street, N.W.
Washington, D.C. 20036
(202) 223-4300

Business Council
888 17th Street, N.W.
Washington, D.C. 20006
(202) 298-7650

Center for the Study of Business in Society
School of Business and Economics
California State University at Los Angeles
5151 State University Drive
Los Angeles, California 90032
(213) 224-3876

Center for the Study of Democratic Institutions
Box 4068
Santa Barbara, California 93103
(805) 969-3281

Center for Urban and Regional Studies
108 Battle Lane
University of North Carolina
Chapel Hill, North Carolina 27514
(919) 933-3074

Chamber of Commerce of the U.S.A.
1615 H. Street, N.W.
Washington, D.C. 20062
(202) 659-6000

Commission on Management and Productivity in the Public Sector
Empire State Plaza, Building 4
Albany, New York 12248
(518) 474-2121

Committee for Economic Development
477 Madison Avenue
New York, New York 10022
(212) 688-2063

Computer Aided Manufacturing - International, Inc.
611 Ryan Plaza Drive, Suite 1107
Arlington, Texas 76011
(817) 265-5328

Conference of American Small Business Organizations (CASB)
407 South Dearborn Street
Chicago, Illinois 60605
(312) 427- 3780

The Conference Board
845 Third Avenue
New York, New York 10022
(212) 759-0900

Conference on Economic Progress
2610 Upton Street, N.W.
Washington, D. C. 20008
(202) 363-6222

Council on Environmental Quality
722 Jackson Place, N.W.
Washington, D. C. 20006
(202) 382-1415

Council for International Urban Liaison
818 Eighteenth Street, N.W.
Washington, DLCO 20006
(202) 223-1434

Council on Municipal Performance
84 Fifth Avenue
New York, New York 10011
(212) 243-6603

Council on Population and Environment
100 East Ohio Street
Chicago, Illinois 60611
(312) 787-1114

Council of State Governments
Post Office Box 11910
Iron Works Pike
Lexington, Kentucky 40511
(606) 252-2291

Council for Technological Advancement
1200 18th Street, N.W.
Washington, D. C. 20036
(202) 331-8430

Council of University Institutes for Urban Affairs
College of Urban Affairs and Public Policy
Raub Hall, University of Delaware
Newark, Delaware 19711
(302) 738-2313

Denver Research Institute
University of Denver
Denver, Colorado 80208
(303) 753-3301

Diebold Institute for Public Policy Studies
430 Park Avenue
New York, New York 10022
(212) 755-0400

East-West Technology and Development Institute, Center for Cultural and Technical Interchange between East and West
1777 East-West Road
Honolulu, Hawaii 96822
(808) 948-8955

Energy Research and Development Administration (ERDA)
20 Massachusetts Avenue, N.W.
Washington, D. C. 20545
(202) 376-4000

Engineers Joint Council
345 East 47th Street
New York, New York 10017
(212) 752-6800

Environmental Action Foundation
724 Dupont Circle Building, N.W.
Washington, D.C. 20036
(202) 659-9682

Environmental Protection Agency (EPA)
401 M Street, S.W.
Washington, D.C. 20460
(202) 755-0891

European Community Information Service
2100 M Street, N.W., Suite 707
Washington, D.C. 20037
(202) 872-8350

Experimental Cities
15957 Asilomar Boulevard
Pacific Palisades, California 90272
(213) 454-8888

Experimental Technology Incentive Program (ETIPS)
National Bureau of Standards
U.S. Department of Commerce
Washington, D.C. 20234

Financial Executives Research Foundation
633 Third Avenue
New York, New York 10017
(212) 953-0500

Fund for the Republic
Center for the Study of Democratic Institutions
P. O. Box 4068
Santa Barbara, California 93103
(805) 969-3281

German Marshall Fund of the United States
11 Dupont Circle, N.W.
Washington, D.C. 20036
(202) 797-6430

Governmental Research Association
Post Office Box 387
Ocean Gate, New Jersey 08740
(201) 269-3489

Hudson Institute, Inc.
Quaker Ridge Road
Croton-on-Hudson, New York 10520
(914) 762-0700

IIT Research Institute
10 West 35th Street
Chicago, Illinois 60616
(312) 567-4000

Industrial Management Society
570 Northwest Highway
Des Plaines, Illinois 60016
(312) 296-7189

Institute for the Future
2740 Sand Hill Road
Menlo Park, California 94025
(415) 854-6322

Institute for Local Self-Government
Claremont Hotel Building
Berkeley, California 94705
(415) 841-4044

Institute of Management Consultants
347 Madison Avenue
New York, New York 10017
(212) 686-7795

Institute of Management Sciences
146 Westminster Street
Providence, Rhode Island 02903
(401) 274-2525

Institute of Public Administration
55 West 44th Street
New York, New York 10036
(212) 661-2540

Institute for Research on Human Resources
Pennsylvania State University
University Park, Pennsylvania 16802
(814) 865-6341

International Academy of Management
Rue de Varembe
1211 Geneva 20, Switzerland

International Associations of Applied Social Scientists
6170 East Shore Drive
Columbia, South Carolina 29206
(803) 787-8119

International Association for Pollution Control
1625 Eye Street, N.W., Suite 906
Washington, D.C. 20006
(202) 331-7616

International City Management Association (ICMA)
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036
(202) 293-2200

International Economic Policy Association
1625 Eye Street, N.W.
Washington, D.C. 20036
(202) 331-1974

International Labor Organization
Washington Branch Office
1750 New York Avenue, N.W.
Washington, D.C. 20006
(202) 634-6335

International Personnel Management Association
1313 East 60th Street
Chicago, Illinois 60637
(312) 324-3400

Labor-Management Relations Service of the U.S. Conference of Mayors
1620 Eye Street, N.W., Suite 616
Washington, D.C. 20006
(202) 293-6790

League of Women Voters of the United States
1730 M Street, N.W.
Washington, D.C. 20036
(202) 296-1770

Legis 50/The Center for Legislative Improvement
7503 Martin Drive, Greenwood Plaza
Englewood, Colorado 80110
(303) 773-1776

Machinery and Allied Products Institute
1200 18th Street, N.W.
Washington, D.C. 20036
(202) 331-8430

Management Development Service
Pennsylvania State University
University Park, Pennsylvania 16802
(814) 865-9561

Manpower Analysis and Planning Society
Health Resources Administration
Department of Health, Education, and Welfare
5600 Fishers Lane
Rockville, Maryland 20852
(301) 443-1286

MTM Association for Standards and Research
9-10 Saddle River Road
Fair Lawn, New Jersey 07410
(201) 791-7720

Municipal Finance Officers Association
1313 East 60th Street
Chicago, Illinois 60637
(312) 977-9700

National Academy of Public Administration
1225 Connecticut Avenue, N.W.
Washington, D.C. 20036
(202) 659-9165

National Academy of Sciences (NAS)
Office of Information
2101 Constitution Avenue, N.W.
Washington, D.C. 20418
(202) 393-8100

National Association for Community Development
1424 16th Street, N.W.
Washington, D.C. 20036
(202) 667-9137

National Association of Counties
1735 New York Avenue, N.W.
Washington, D.C. 20006
(202) 785-9577

National Association of Manufacturers
1776 F Street, N.W.
Washington, D.C. 20006
(202) 331-3700

National Association of Regional Councils
1700 K Street, N.W., 13th Floor
Washington, D.C. 20006
(202) 296-8069

National Association of Schools of Public Affairs and Administration
1225 Connecticut Avenue, N.W.
Washington, D.C. 20036
(202) 785-3260

National Association of State Budget Officers
Hall of the States
444 North Capitol Street, N.W., Suite 204
Washington, D.C. 20001
(202) 624-5380

National Association for State Information Systems
Council of State Governments
Post Office Box 11910
Iron Works Pike
Lexington, Kentucky 40511
(606) 252-2291

National Associations of Suggestion Systems
435 North Michigan Avenue
Chicago, Illinois 60611
(312) 644-0075

National Bureau of Economic Research
261 Madison Avenue
New York, New York 10016
(212) 682-3190

National Bureau of Standards
Mailing Address:
EO1 Administration Building
Washington, D.C. 20234
(202) 921-3451

National Citizen Participation Council, Inc.
1620 Eye Street, N.W., Suite 517
Washington, D.C. 20006
(202) 293-7351

National Conference of State Legislatures
1405 Curtis Street, 23rd Floor
Denver, Colorado 80202
(303) 623-6600

National Conference of State Legislatures
Office of State-Federal Relations
444 North Capitol Street, N.W., Suite 203
Washington, D.C. 20001
(202) 624-5400

National Council for Small Business Management Development
(NCSBMD)
University of Wisconsin-Extension
929 North Sixth Street
Milwaukee, Wisconsin 53203
(414) 224-1818

National Council for Urban Economic Development
1620 Eye Street, N.W., Suite 600
Washington, D.C. 20006
(202) 293-6911

National Governors Conference
Office of Federal-State Relations
1150 17th Street, N.W. Suite 602
Washington, D.C. 20036
(202) 785-5600

National Labor-Management Foundation
2000 L Street, N.W., Suite 520
Washington, D.C. 20036
(202) 296-8577

National League of Cities
1620 Eye Street, N.W.
Washington, D.C. 20006
(202) 293-7300

National Machine Tool Builders' Association
7901 Westpark Drive
McLean, Virginia 22101
(703) 893-2900

National Management Association
2210 Arbor Boulevard
Dayton, Ohio 45439
(513) 294-0421

National Municipal League
47 East 68th Street
New York, New York 10021
(212) 535-5700

National Planning Associationa
1606 New Hampshire Avenue, N.W.
Washington, D.C. 20009
(202) 265-7685

National Science Foundation
1800 G Street, N.W.
Washington, D.C. 20550
(202) 655-4000

National Small Business Association
1225 19th Street, N.W.
Washington, D.C. 20036
(202) 296-7400

National Tool, Die and Precision Machining Association
9300 Livingston Road
Washington, D.C. 20022
(301) 248-6200

National Training and Development Service
5028 Wisconsin Avenue, N.W.
Washington, D.C. 20016
(202) 966-3761

NTL Institute
1815 North Fort Myer Drive
Arlington, Virginia 22209
(703) 527-1500

Numerical Control Society
1201 Waukegan Road
Glenview, Illinois 60025
(312) 724-7700

Operations Research Society of America
428 East Preston Street
Baltimore, Maryland 21202
(301) 528-4146

Organisation for Economic Co-operation and Development
Washington Center
1750 Pennsylvania Avenue
Washington, D.C. 20006
(202) 298-8755

Police Foundation
1909 K Street, N.W.
Washington, D.C. 20006
(202) 833-1460

Public Technology, Inc.
1140 Connecticut Avenue, N.W., 11th floor
Washington, D.C. 20036
(202) 452-7700

Registry of Organization Development Professionals
6151 Wilson Mills Road, Suite 102
Cleveland, Ohio 44143
(216) 461-4333

Research Applied to National Needs Program (RANN)
National Science Foundation
Washington, D.C. 20550
(202) 632-7424

Research Triangle Institute
Post Office Box 12194
Research Triangle Park, North Carolina 27709
(919) 549-8311

Resources for the Future
1755 Massachusetts Avenue, N.W.
Washington, D.C. 20036
(202) 462-4400

Rural Environmental Assistance Program
Environmental Quality and Land Use Division
South Building, Room 4091
14th and Independence Avenue, S.W.
Washington, D.C. 20520

Small Business Administration
1441 L Street, N.W.
Washington, D.C. 20416
(202) 382-1891

Society for Advancement of Management
135 West 50th Street
New York, New York 10020
(212) 586-8100

Society of Manufacturing Engineers
20501 Ford Road
Dearborn, Michigan 48128
(313) 271-1500

Stanford Research Institute
333 Ravenwood Avenue
Menlo Park, California 94025
(415) 326-6200

Tax Foundation
50 Rockefeller Plaza
New York, New York 10020
(212) 582-0880

Texas A & M Research Foundation
P.O. Faculty Exchange H.
College Station, Texas 77843
(713) 846-7731

Twentieth Century Fund
41 East 70th Street
New York, New York 10021
(212) 535-4441

United States Conference of Mayors
1620 Eye Street, N.W.
Washington, D. C. 20006
(202) 293-7300

Urban Institute
2100 M Street, N.W.
Washington, D. C. 20037
(202) 223-1950

U.S. Civil Service Commission
Bureau of Intergovernmental Personnel Programs
1900 E Street, N.W.
Washington, D.C. 20415
(202) 632-6892

U.S. Civil Service Commission
Bureau of Personnel Management Evaluation
1900 E STreet, N.W.
Washington, D.C. 20415
(202) 632-6863

U. S. Civil Service Commission
Bureau of Training
General Management Training Center and Management Sciences
Training Center
1900 E Street, N.W.
Washington, D. C. 20415

World Future Society
4916 St. Elmo Avenue
Washington, D. C. 20014
(301) 656-8274

INFORMATION RESOURCES FOR PRODUCTIVITY RESEARCH

LIBRARIES AND INFORMATION SYSTEMS

The listing of libraries and information systems emphasizes important Federal Government collections and services which are available in the Washington, D.C. area. These information resources, which cover all major areas of inquiry, are invaluable documentation sources for government programs and legislation which affect productivity and the quality of work life. The study of productivity and productivity improvement is multidisciplinary and involves complex interrelationships of various fields of interest. Therefore this listing also includes sources of specialized information.

Within the collective resources of libraries are printed tools and services which are valuable sources of information. A listing of directories, abstracts, and indexes is provided in this section as a "key to the drawer in which other keys are found."

ADMINISTRATIVE LAW

Interstate Commerce Commission Libary
Interstate Commerce Commission Building
12th and Constitution Avenue, N.W.
Washington, D.C. 20423

AGRICULTURE

National Agricultural Library
Route 1
Beltsville, Maryland 20705

AIR POLLUTION

Environmental Protection Agency
Headquarters Library
401 M Street, S.W.
Washington, D.C. 20460

Federal Power Commission Library
825 North Capital Street, N.E.
Washington, D.C. 20426

ANNUAL REPORTS, MUNICIPAL

National League of Cities - U.S. Conference of Mayors Library and Information Services
1620 Eye Street, N.W.
Washington, D.C. 20006

ANTI-POLLUTION PROGRAMS

Environmental Protection Agency
Headquarters Library
401 M Street, S.W.
Washington, D.C. 20460

AUDIOVISUAL CENTER

National Audiovisual Center
General Services Administration
Suitland, Maryland
(Mailing address: Washington, D.C. 20409)

AUTOMATIC DATA PROCESSING

Office of Management and Budget Library
New Executive Office Building
726 Jackson Place, N.W.
Washington, D.C. 20503

BANKING

American Bankers Association Library
1120 Connecticut Avenue, N.W.
Washington, D.C. 20036

Export-Import Bank of the U.S.
811 Vermont Avenue, N.W.
Washington, D.C. 20571

Federal Deposit Insurance Corporation Library
550 17th Street, N.W.
Washington, D.C. 20429

Joint Bank-Fund Library, IMF and IBRD
19th and H Streets, N.W.
Washington, D.C. 20431

BEHAVIORAL LAW
BEHAVIORAL MANAGEMENT
BEHAVIORAL SCIENCES
Institute for Behavioral Research, Inc., Library
2429 Linden Lane
Silver Spring, Maryland 20910

BIOGRAPHICAL FILES
U.S. News Publishing Corporation Library
2300 N Street, N.W.
Washington, D.C. 20037

BUILDING CONSTRUCTION TECHNOLOGY
Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

BUSINESS
Chamber of Commerce of the U.S.A. Library
1615 H Street, N.W.
Washington, D.C. 20006

Commerce Department Library
Main Commerce Building
14th and Constitution Avenue, N.W.
Washington, D.C. 20230

Public Library of the District of Columbia
Martin Luther King Memorial Library
Business and Economics Division
901 6th Street, N.W.
Washington, D.C. 20001

Small Business Administration Reference Library
1441 L Street, N.W.
Washington, D.C. 20416

BUSINESS AND INDUSTRIAL MANAGEMENT
Office of Management and Budget Library
New Executive Office Building
726 Jackson Place, N.W.
Washington, D.C. 20503

BUSINESS STATISTICS
Social and Economic Statistics Administration Library
(formerly Bureau of Census Library)
Federal Building 3
Suitland, Maryland
(Mailing address: Washington, D. C. 20233)

CITY ORDINANCES AND CODES
National League of Cities - U.S. Conference of Mayors
Library and Information Services
1620 Eye Street, N.W.
Washington, D.C. 20006

CITY PLANNING
Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

CIVIL SERVICE SYSTEM, see
FEDERAL CIVIL SERVICE SYSTEM

COLLECTIVE BARGAINING, see
LABOR

COMMERCE
Department of Commerce Library
Main Commerce Building
14th and Constitution Avenue, N.W.
Washington, D.C. 20230

Export-Import Bank of the U.S.A.
811 Vermont Avenue, N.W.
Washington, D.C. 20571

COMMUNITY DEVELOPMENT
Chamber of Commerce of the U.S.A. Library
1615 H Street, N.W.
Washington, D.C. 20006

COMMUNITY FACILITIES
COMMUNITY PLANNING

Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

CORPORATE FINANCE

Securities and Exchange Commission Library
500 North Capitol Street, N.W.
Washington, D.C. 20549

CORRECTIONS

Department of Justice Library
Department of Justice Building
10th and Constitution Avenue, N.W.
Washington, D.C. 20530

Institute for Behavioral Research, Inc., Library
2429 Linden Lane
Silver Spring, Maryland 20910

CRIMINAL JUSTICE

Center for Law Enforcement Research Information
International Association of Chiefs of Police
11 Firstfield Road
Gaithersburg, Maryland 20760

Department of Justice Library
Department of Justice Building
10th and Constitution Avenue, N.W.
Washington, D.C. 20530

Law Enforcement Assistance Administration (LEAA) Library
633 Indiana Avenue, N.W.
Washington, D.C. 20531

CURRENT NEWS

Congressional Quarterly, Inc.
Editorial Reports Library
1414 22nd Street, N.W.
Washington, D.C. 20037

DAIRY INDUSTRY
National Agricultural Library
Route 1
Beltsville, Maryland 20705

DELIVERY OF HEALTH CARE SERVICES
Social Security Administration
Office of Research and Statistics Library
Universal North Building
1875 Connecticut Avenue, N.W.
Washington, D.C. 20009

ECONOMIC AND SOCIAL STATISTICS
Department of Health, Education, and Welfare Library
330 Independence Avenue, S.W.
Washington, D.C. 20201

ECONOMICS
American Bankers Association Library
1120 Connecticut Avenue, N.W.
Washington, D.C. 20036

Brookings Institution Library
1775 Massachusetts Avenue, N.W.
Washington, D.C. 20036

Department of Commerce Library
Main Commerce Building
14th and Constitution Avenue, N.W.
Washington, D.C. 20230

Department of Labor Library
200 Constitution Avenue, N.W.
Washington, D.C. 20210

Export-Import Bank of the U.S.A.
811 Vermont Avenue, N.W.
Washington, D.C. 20571

Federal Deposit Insurance Corporation (FDIC) Library
550 17th Street, N.W.
Washington, D.C. 20429

Office of Management and Budget Library
New Executive Office Building
726 Jackson Place, N.W.
Washington, D.C. 20503

ECONOMICS - DEVELOPMENT
Joint Bank-Fund Library, IMF and IBRD
19th and H Streets, N.W.
Washington, D.C. 20431

ECONOMICS - STATISTICS
Social and Economic Statistics Administration Library
(formerly Bureau of Census Library)
Federal Building 3
Suitland, Maryland
(Mailing address: Washington, D.C. 20233)

ECONOMICS, see also
INTERNATIONAL ECONOMICS
SOCIAL AND MEDICAL ECONOMICS

EDUCATION
Educational Research Library (NIE)
1832 M Street, N.W.
Washington, D.C. 20208

National Education Association Library
1201 16th Street, N.W.
Washington, D.C. 20036

EDUCATION - STATISTICS
Social and Economic Statistics Administration Library
(formerly Bureau of Census Library)
Federal Building 3
Suitland, Maryland
(Mailing address: Washington, D.C. 20233)

ELECTRIC POWER PRODUCTION AND DISTRIBUTION
Federal Power Commission Library
825 North Capitol Street, N.E.
Washington, D.C. 20426

ENERGY - R&D
Energy Research and Development Administration
Headquarters Library
(formerly Atomic Energy Commission Library)
Germantown, Maryland
(Mailing address: Washington, D. C. 20545)

ENERGY ECONOMICS
Federal Power Commission Library
825 North Capitol Street, N. E.
Washington, D. C. 20426

ENERGY POLICY
National Science Foundation Library
1800 G Street, N.W.
Washington, D. C. 20550

ENVIRONMENT
Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D. C. 20410

Environmental Protection Agency
Headquarters Library
401 M Street, S.W.
Washington, D. C. 20460

Federal Power Commission Library
825 North Capitol Street, N. E.
Washington, D. C. 20426

ENVIRONMENT, see also
INTERNATIONAL ENVIRONMENTAL PROBLEMS

ENVIRONMENTAL SCIENCE
National Science Foundation Library
1800 G Street, N.W.
Washington, D. C. 20550

ERIC
Educational Research Library (NIE)
1832 M Street
Washington, D. C. 20208

National Education Association Library
1201 16th Street, N.W.
Washington, D.C. 20036

FEDERAL CIVIL SERVICE SYSTEM
Civil Service Commission Library
1900 E Street, N.W.
Washington, D.C. 20415

FEDERAL GOVERNMENT - ACCOUNTING
General Accounting Office Library
441 G Street, N.W.
Washington, D.C. 20548

FEDERAL GOVERNMENT OPERATIONS
FEDERAL GOVERNMENT ORGANIZATION
FEDERAL GOVERNMENT PROGRAMS
Office of Management and Budget Library
New Executive Office Building
726 Jackson Place, N.W.
Washington, D.C. 20503

FEDERAL STATUTES
General Services Administration Library
General Services Administration Building
18th and F Streets, N.W.
Washington, D.C. 20405

FINANCE
American Bankers Association Library
1120 Connecticut Avenue, N.W.
Washington, D.C. 20036

Export-Import Bank of the U.S.A.
811 Vermont Avenue, N.W.
Washington, D.C. 20571

Federal Deposit Insurance Corporation (FDIC) Library
550 17th Street, N.W.
Washington, D.C. 20429

Securities and Exchange Commission Library
500 North Capitol Street, N.W.
Washington, D.C. 20549

FINANCE, see also
CORPORATE FINANCE

FOOD AND NUTRITION
National Agricultural Library
Route 1
Beltsville, Maryland 20705

FOREIGN COMMERCE
Chamber of Commerce of the U.S.A. Library
1615 H Street, N.W.
Washington, D.C. 20006

FOREIGN TRADE REPORTS
Department of Commerce Library
Main Commerce Building
14th and Constitution Avenue, N.W.
Washington, D.C. 20230

GERONTOLOGY AND GERIATRICS
Department of Health, Education, and Welfare Library
330 Independence Avenue, S.W.
Washington, D.C. 20201

GOVERNMENT STRUCTURE AND FUNCTIONS
Advisory Commission on Intergovernmental Relations Library
726 J ckson Place, N.W.
Washington, D.C. 20006

HEALTH CARE, see
DELIVERY OF HEALTH CARE SERVICES

HEALTH DISTRIBUTION
HEALTH EDUCATION
HEALTH EMPLOYMENT
HEALTH MANPOWER

Bureau of Health Resources Development (BHRD) Library
National Institutes of Health Building 31
9000 Rockville Pike
Bethesda, Maryland 20014

HEALTH SCIENCES

Department of Health, Education, and Welfare Library
330 Independence Avenue, S.W.
Washington, D.C. 20201

HIGHWAYS - ECONOMICS AND FINANCE

Department of Transportation Library Services Division
Main Library, Nassif Building
400 7th Street, S.W.
Washington, D.C. 20590

HOSPITALS

Department of Health, Education, and Welfare Library
330 Independence Avenue, S.W.
Washington, D.C. 20201

HOUSING

Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

HUMAN BEHAVIOR THEORIES

Institute for Behavioral Research, Inc. Library
2429 Linden Lane
Silver Spring, Maryland 20910

HUMAN SERVICES

Project SHARE
Post Office Box 2309
Rockville, Maryland 20852

INCOME MAINTENANCE
Social Security Administration
Office of Research and Statistics Library
Universal North Building
1875 Connecticut Avenue, N.W.
Washington, D.C. 20009

INDUSTRIAL RELATIONS, see
LABOR RELATIONS

INDUSTRY, see
COMMERCE

INTERGOVERNMENTAL RELATIONS
Advisory Commission on Intergovernmental Relations Library
726 Jackson Place, N.W.
Washington, D.C. 20006

INTERNATIONAL ECONOMICS
Joint Bank-Fund Library, IMF and IBRD
19th and H Streets, N.W.
Washington, D.C. 20431

INTERNATIONAL ENVIRONMENTAL PROBLEMS
Woodrow Wilson International Center for Scholars (Smithsonian)
Smithsonian Institution Building
1000 Jefferson Drive, S.W.
Washington, D.C. 20560

INTERNATIONAL TRADE
European Community Information Service Library
2100 M Street, N.W.
Washington, D.C. 20037

LABOR
AFL-CIO Library
815 16th Street, N.W.
Washington, D.C. 20006

Department of Labor Library
200 Constitution Avenue, N.W.
Washington, D.C. 20210

LABOR MEDIATION
National Mediation Board Library
1230 16th Street, N.W.
Washington, D.C. 20572

LABOR RELATIONS
National Labor Relations Board Library
1717 Pennsylvania Avenue, N.W.
Washington, D.C. 20570

LAND USE AND RECLAMATION
Natural Resources Library
Department of the Interior
C Street between 18th and 19th Streets, N.W.
Washington, D.C. 20240

LAW, see
ADMINISTRATIVE LAW
BEHAVIORAL LAW

LAW ENFORCEMENT
Center for Law Enforcement Research Information
International Association of Chiefs of Police
11 Firstfield Road
Gaithersburg, Maryland 20760

Law Enforcement Assistance Administration (LEAA) Library
633 Indiana Avenue, N.W.
Washington, D.C. 20531

LEGAL INFORMATION
Department of Justice Main Library
Department of Justice Building
10th and Constitution Avenue, N.W.
Washington, D.C. 20530

LIBRARIES
American Library Association
50 East Huron Street
Chicago, Illinois 60611

Department of Health, Education, and Welfare Library
330 Independence Avenue, S.W.
Washington, D.C. 20201

MANUFACTURE DISTRIBUTION
Chamber of Commerce of the U.S.A. Library
1615 H Street, N.W.
Washington, D.C. 20006

MARKETING
Department of Commerce Library
Main Commerce Building
14th and Constitution Avenue, N.W.
Washington, D.C. 20230

MASS TRANSPORTATION
Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

METHODOLOGICAL STUDIES
Social and Economic Statistics Administration Library
(formerly Bureau of Census Library)
Federal Building 3
Suitland, Maryland
(Mailing address: Washington, D.C. 20233)

MINES AND MINERALS
Natural Resources Library
Department of the Interior
C Street between 18th and 19th Streets, N.W.
Washington, D.C. 20240

MODEL CITIES
Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

MORTGAGE CONSTRUCTION FINANCING
Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

NATURAL GAS

Federal Power Commission Library
825 North Capitol Street, N.E.
Washington, D.C. 20426

NEWSPAPER CLIPPINGS FILES

Congressional Quarterly, Inc.
Editorial Reports Library
1414 22nd Street, N.W.
Washington, D.C. 20037

United States Information Agency
1750 Pensylvania Avenue, N.W., Room 1011
Washington, D.C. 20547

U.S. News Publishing Corporation Library
2300 N Street, N.W.
Washington, D.C. 20037

NOISE POLLUTION

Environmental Protection Agency
Headquarters Library
401 M Street, S.W.
Washington, D.C. 20460

NURSING

Department of Health, Education, and Welfare Library
330 Independence Avenue, S.W.
Washington, D.C. 20201

OPERATIONS RESEARCH

Office of Management and Budget Library
New Executive Office Building
726 Jackson Place, N.W.
Washington, D.C. 20503

PARKS AND OUTDOOR RECREATION

Natural Resources Library
Department of the Interior
C Street between 18th and 19th Streets, N.W.
Washington, D.C. 20240

PERSONNEL ADMINISTRATION

Civil Service Commission Library
1900 E Street, N.W.
Washington, D.C. 20415

PETROLEUM

Federal Power Commission Library
825 North Capitol Street, N.E.
Washington, D.C. 20426

POLICE ADMINISTRATION
POLICE SCIENCE

Center for Law Enforcement Research Information
International Association of Chiefs of Police
11 Firstfield Road
Gaithersburg, Maryland 20760

POLITICAL SCIENCE

Brookings Institution Library
1775 Massachusetts Avenue, N.W.
Washington, D.C. 20036

Congressional Quarterly, Inc.
Editorial Reports Library
1414 22nd Street, N.W.
W shington, D.C. 20037

Office of Management and Budget Library
New Executive Office Building
726 Jackson Place, N.W.
W shington, D.C. 20503

The Rand Corporation
Washington Office Library
2100 M Street, N.W.
Washington, D.C. 20037

POLITICAL SCIENCE - STATISTICS

Social and Economic Statistics Administration Library
(formerly Bureau of Census Library)
Federal Building 3
Suitland, Maryland
(Mailing address: Washington, D.C. 20233)

POPULATION AND THE ENVIRONMENT
POPULATION DYNAMICS
Population Reference Bureau
1755 Massachusetts Avenue, N.W.
Washington, D.C. 20036

PUBLIC ADMINISTRATION
Civil Service Commission Library
1900 E Street, N.W.
Washington, D.C. 20415

Institute of Public Administration
55 West 44th Street
New York, New York 10036

Office of Management and Budget Library
New Executive Office Building
726 Jackson Place, N.W.
Washington, D.C. 20503

PUBLIC ADMINISTRATION - STATISTICS
Social and Economic Statistics Administration Library
(formerly Bureau of Census Library)
Federal Building 3
Suitland, Maryland
(Mailing address: Washington, D.C. 20233)

PUBLIC FINANCE
Advisory Commission on Intergovernmental Relations Library
726 Jackson Place, N.W.
Washington, D.C. 20006

PUBLIC HEALTH ADMINISTRATION
Department of Health, Education, and Welfare Library
330 Independence Avenue, S.W.
Washington, D.C. 20201

PUBLIC HEALTH - STATISTICS
Social and Economic Statistics Administration Library
(formerly Bureau of Census Library)
Federal Building 3
Suitland, Maryland
(Mailing address: Washington, D.C. 20233)

PUBLIC UTILITY VALUATION
Federal Power Commission Library
825 North Capitol Street, N. E.
Washington, D. C. 20426

PUBLIC WELFARE
Department of Health, Education, and Welfare Library
330 Independence Avenue, S.W.
Washington, D. C. 20201

RAILROADS
Department of Transportation Library Services Division
Main Library, Nassif Building
400 7th Street, S.W.
Washington, D. C. 20590

Economic and Finance Department Library
Association of American Railroads
American Railroads Building
1920 L Street, N.W.
Washington, D. C. 20036

RESEARCH, GOVERNMENT SPONSORED
National Technical Information Service (NTIS)
5285 Port Royal Road
Springfield, Virginia 22161

RETIREMENT
Department of Health, Education, and Welfare Library
330 Independence Avenue, S.W.
Washington, D. C. 20201

REVENUE SHARING
N tional Clearinghouse on Revenue Sharing
1785 Massachusetts Avenue, N.W.
Washington, D. C. 20036

SCIENCE - ABSTRACTS, INDEXES
Energy Research and Development Administration
Headquarters Library
(formerly Atomic Energy Commission Headquarters Library)
Germantown, Maryland
(Mailing address: Washington, D. C. 20545)

SCIENCE AND TECHNOLOGY - REFERRAL CENTERS
Library of Congress
Science and Technology Division
National Referral Center
10 First Street, S.E.
Washington, D.C. 20540

SCIENCE POLICY
National Science Foundation Library
1800 G Street, N.W.
Washington, D.C. 20550

SCIENTIFIC RESEARCH (IN PROGRESS)
Smithsonian Science Information Exchange
Madison National Bank Building
1730 M Street, N.W.
Washington, D.C. 20036

SMALL BUSINESS FINANCE
Small Business Administration Reference Library
1441 L Street, N.W.
Washington, D.C. 20416

SOCIAL AND MEDICAL ECONOMICS
Department of Health, Education, and Welfare Library
330 Independence Avenue, S.W.
Washington, D.C. 20201

SOCIAL CHANGE
SOCIAL INDICATORS
Social Science Research Council Library
1755 Massachusetts Avenue, N.W.
Washington, D.C. 20036

SOCIAL INSURANCE
Department of Health, Education, and Welfare Library
330 Independence Avenue, S.W.
Washington, D.C. 20201

SOCIAL REPORTING
Social Science Research Council Library
1755 Massachusetts Avenue, N.W.
Washington, D.C. 20036

SOCIAL SERVICES

Department of Health, Education, and Welfare Library
330 Independence Avenue, N.W.
Washington, D.C. 20201

Urban Institute Library
2100 M Street, N.W.
Washington, D.C. 20037

STATE AND REGIONAL PLANNING

Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

STATE LAWS
STATE MUNICIPAL LEAGUES

National League of Cities - U.S.A. Conference of Mayors
Library and Information Service
1620 Eye Street, N.W.
Washington, D.C. 20006

STATE STATUTES

General Services Administration Library
18th and F Streets, N.W.
Washington, D.C. 20405

STATISTICAL REPORTS

Social and Economic Statistics Administration Library
(formerly Bureau of Census Library)
Federal Building 3
Suitland, Maryland
(Mailing Address: Washington, D.C. 20233)

STOCK MARKET ACTIVITIES

Securities and Exchange Commission Library
500 North Capitol Street, N.W.
Washington, D.C. 20549

SYSTEMS ANALYSIS AND DESIGN

IBM Federal Systems Division Library
18100 Frederick Pike
Gaithersburg, Maryland 20760

TAXATION

American Bankers Association Library
1120 Connecticut Avenue, N.W.
Washington, D.C. 20036

TAX LAW

Internal Revenue Service Library
4324 Internal Revenue Building
1111 Constitution Avenue, N.W.
Washington, D.C. 20224

TECHNICAL REPORTS

National Technical Information Service (NTIS)
5285 Port Royal Road
Springfield, Virginia 22161

The Rand Corporation
Washington Office Library
2100 M Street, N.W.
Washington, D.C. 20037

TOXIC SUBSTANCES

Environmental Protection Agency
Headquarters Library
401 M Street, S.W.
Washington, D.C. 20460

TRANSPORTATION ECONOMICS

Economics and Finance Department Library
Association of American Railroads
American Railroads Building
1920 L Street, N.W., Suite 523
Washington, D.C. 20036

TRANSPORTATION FACILITIES

Transportation Research Board Library
National Academy of Sciences (NAS)
2100 Pennsylvania Avenue, N.W.
(Mailing address: 2101 Constitution Avenue, N.W., Washington, D.C. 20418)

TRANSPORTATION INDUSTRIES - GOVERNMENT REGULATION
Interstate Commerce Commission Library
Interstate Commerce Commission Building
12th and Constitution Avenue, N.W.
Washington, D.C. 20423

TRANSPORTATION - PLANNING AND POLICY
Department of Transportation Library Services Division
Main Library, Nassif Building
400 7th Street, S.W.
Washington, D.C. 20590

TRANSPORTATION SERVICES
TRANSPORTATION SYSTEMS
Transportation Research Board Library
National Academy of Sciences (NAS)
2100 Pennsylvania Avenue, N.W.
(Mailing address: 2101 Constitution Avenue, N.W., Washington, D.C. 20418)

TRANSPORTATION, see also
MASS TRANSPORTATION

U.S. CENSUS - DATA PRODUCTS
Data Use and Access Laboratories (DUALabs) Library
1601 North Kent Street,
Arlington, Virginia 22209

U.S. CENSUSES
Commerce Department Library
Department of Commerce Building
14th between Constitution Avenue and E Street, N.W.
Washington, D.C. 20230

U.S. GOVERNMENT AND POLITICS
Congressional Quarterly, Inc.
Editorial Reports Library
1414 22nd Street, N.W.
Washington, D.C. 20037

U.S. News Publishing Corporation Library
2300 N Street, N.W.
Washington, D.C. 20037

URBAN DEVELOPMENT

Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

URBAN LAND USE

Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

Urban Institute Library
2100 M Street, N.W.
Washington, D.C. 20037

URBAN PROBLEMS

Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

URBAN PROCESSES AND DEVELOPMENT

Urban Institute Library
2100 M Street, N.W.
Washington, D.C. 20037

URBAN RENEWAL

Department of Housing and Urban Development Library
451 7th Street, S.W.
Washington, D.C. 20410

URBAN TRANSPORTATION

Department of Transportation Library Services Division
Main Library, Nassif Building
400 7th Street, S.W.
Washington, D.C. 20590

WATER POWER

Federal Power Commission Library
825 North Capitol Street, N.E.
Washington, D.C. 20426

WATER RESOURCES

National Agricultural Library
Route 1
Beltsville, Maryland 20705

WORLD TRADE

Export-Import Bank of the U.S.A.
811 Vermont Avenue, N.W.
Washington, D.C. 20571

INFORMATION RESOURCES FOR PRODUCTIVITY RESEARCH

DIRECTORIES AND GUIDES

Directories and guides are sources of immediate information. At the very minimum, they accurately identify individuals, organizations, publications, or subjects. The range of directories and guides is very wide. Those listed here are selected from various fields related to productivity improvement.

ASSOCIATIONS

Encyclopedia of associations. Margaret Fisk, ed. Gale Research Co. Detroit, Michigan, 1976. 3 volumes. 10th ed.

Volume 1: Non-profit membership organizations.
Volume 2: Geographic and executive index.
Volume 3: New associations and projects.

Principal listing of associations in the U.S. New edition scheduled for early 1977.

National trade and professional associations of the United States and Canada and labor unions, 1977. Columbia Books, Inc., Washington, D.C., 1977. Annual. 12th ed.

Lists associations by name. Indexed by subject, geographic location, executives, and size of budget.

BUSINESS

Business Service Checklist. U.S. Department of Commerce, Washington, D.C. Weekly.

Weekly update of Department's list of publications; United States Department of Commerce Publications. Also key business indicators.

Directory of business and financial services. Mary McNierney Grant and Norma Cote, eds. Special Libraries Assoc., New York, 1976. 7th ed.

"The only annotated reference book of its kind: it deals exclusively with information services which provide continuous coverage of some facet of business activity and provides data on approximately 1051 publications."

Encyclopedia of business information sources: a detailed listing of primary subjects of interest to managerial personnel, with a record of sourcebooks, periodicals, organizations, directories, handbooks, bibliographies, and other sources of information on each topic. Gale Research Co., Detroit, Michigan, 1976. 3d ed.

CONFERENCES, see
MEETINGS

CONGRESS, see
U. S. CONGRESS

CONSULTING

Consultants and consulting organizations directory: a reference guide to concerns and individuals engaged in consultation for business, industry, and government. Gale Research Co., Detroit, Michigan, 1976. 3d ed.

Organizations specially expert in dealing with particular governmental agencies.

DIRECTORIES

Guide to American directories: a guide to the the major directories of the United States; covering all industrial, professional, and mercantile categories. Bernard Klein, ed., Klein Publications, Inc., Coral Springs, Florida, 1975. 9th ed.

ENGINEERING

A directory of information resources in the United States; physical sciences, engineering. National Referral Center, Science and Technology Division, U. S. Library of Congress, Washington, D. C., GPO, 1971.

Guide to engineering information sources. Commission on Engineering Information, Engineers Joint Council, New York, New York, 1976.

Sources provide abstracting and indexing services, bibliographic literature searches, and referral services.

FEDERAL GOVERNMENT

A directory of information resources in the United States Federal government; with a supplement of government-sponsored information analysis centers. National Referral Center, Science and Technology Division, U.S. Library of Congress, Washington, D.C., GPO. 1974. Rev. ed.

Encyclopedia of governmental advisory organizations. Gale Research Co., Detroit, Michigan, 1975. 2d ed.

Reference guide to presidential advisory committees, public advisory committees, interagency committees, and other government-related boards, panels, task forces, commissions, conferences, and similar bodies which serve in a consultative, coordinating, advisory, research, or investigative capacity.

Federal yellow book: a loose-leaf directory of the Federal departments and agencies. The Washington Monitor. Washington, D.C. Continuous revision.

Commercial service.

Monthly catalog of United States government publications. U.S. Superintendent of Documents, Washington, D.C., GPO. Monthly, with an annual index.

Congressional, department, and bureau publications.

Recurring reports to the Congress: a directory. Compiled and published by Office of Program Analysis, U.S. General Accounting Office, Washington, D.C., 1976. (1976 Congressional sourcebook series.)

U.S. government manual. Office of the Federal Register, National Archives and Records Service, General Services Administration, Washington, D.C. GPO. Annual.

INFORMATION

Directory of federally supported information analysis centers. National Referral Center, Science and Technology Division, U.S. Library of Congress, Washington, D.C., 1974. 3d ed.

A directory of information resources in the Federal government with a supplement of government-sponsored information analysis centers. National Referral Center, Science and Technology Division, U.S. Library of Congress, Washington, D.C., 1974.

Lists the information services provided by Federal agencies, together with major publications and fields of interest.

Federal information sources and systems: a directory for the Congress. Compiled and published by Office of Program Analysis, U.S. General Accounting Office, Washington, D.C., 1976. (1976 Congressional sourcebook series).

Washington information directory, 1977-78. Congressional Quarterly, Inc., Washington, D.C., 1976. Annual.

Commercial publication.

LABOR

Directory of national unions and employee associations. Bureau of Labor Statistics, U.S. Department of Labor, Washington, D.C., GPO. Biennial. 1975 edition to be published in 1977.

Handbook of labor statistics, 1975 - Reference edition. Bureau of Labor Statistics, U.S. Department of Labor, Washington, D.C., GPO. 1975 (Bulletin 1865).

Time series on BLS statistics, including productivity and unit labor costs.

Major programs, 1976, Bureau of Labor Statistics. Bureau of Labor Statistics, U.S. Department of Labor, Washington, D.C., 1976. (Report 495).

Productivity and technology programs.

LABOR - MANAGEMENT

Directory of labor-management committees. National Center for Productivity and Quality of Working Life, Washington, D.C., 1976. 1st ed.

Extensive listing of joint labor-management committees in companies, plants, industries, geographic areas, the public sector, and those set up under the Scanlon Plan or other gains-sharing plans. Information on employers and unions, dates of committees, contract obligations, and issues covered. Provides labor and management contacts. Three indexes: by type of committee, companies, and unions.

LABOR RELATIONS

Directory of labour relations institutes. International Labour Office, Geneva, Switzerland, 1973.

Sources of information in public sector labor relations: a practitioner's guide. Midwest Center for Public Sector Labor Relations, School of Public and Environmental Affairs, Indiana University, Bloomington, Indiana. n.d.

LAW ENFORCEMENT

A directory of law enforcement and criminal justice associations and research centers. B. J. Latka, U.S. National Bureau of Standards, Washington, D.C., 1973.

Organizations listed by name. Subject index. New edition scheduled for 1977.

MANAGEMENT

Executive and management development for business and government: a guide to information sources. Gale Research Co., Detroit, Michigan, 1976. (Management information guide 31).

Graduate study in management: 1976 - 77: a guide for prospective students. Prepared for Admissions Council for Graduate Study in Management by Educational Testing Service, Princeton, New Jersey, 1976.

MANAGEMENT AND PRODUCTIVITY

How to find out: management and productivity, a guide to sources of information arranged according to the Universal Decimal Classification by K. G. B. Bakewell. Pergamon Press, Elmsford, New York, 1970. 2d ed.

Management and productivity: an international directory of institutions and information sources. International Labour Office, Geneva, Switzerland, 1976. (Management development series No. 13).

MEETINGS

World meetings: social and behavioral sciences, education and management. World Meetings Information Center, Inc. Chestnut Hill, Massachusetts. Quarterly.

Gives for each meeting listed: name of sponsor, name and address of contact for further information, brief description of meeting, number of papers presented, and other information.

PERSONNEL

Personnel literature, U. S. Civil Service Commission Library, Washington, D. C. GPO. Monthly, with annual index.

A continuing list of books, documents and other materials added to the Civil Service Commission Library. Also lists periodical articles, unpublished dissertations, and microfilms.

PRODUCTIVITY IMPROVEMENT

Guide to productivity improvement projects. Prepared for the National Center for Productivity and Quality of Working Life by the International City Management Association, 1976. GPO. 3d ed.

PUBLIC ADMINISTRATION

A directory of public management organizations: a guide to national organizations of State and local governments and associations of public officials with an interest in public employee - management relations. Labor - Management Services, U. S. Department of Labor, Washington, D. C., GPO. 1977.

Revised regularly.

Recent publications on governmental problems. Public Administration Service, Chicago, Illinois. Biweekly, with no cumulations.

Indexes, selected periodicals, local government documents, and pamphlets. Emphasis on public administration.

RESEARCH

Directory of organizations and individuals professionally engaged in governmental research and related activities, 1976-77. Governmental Research Associations, Ocean Gate, New Jersey, 1976.

Research centers directory. Gale Research Co., Detroit, Michigan, 1975. 5th ed.

Nonprofit research organizations in the U.S. and Canada. Substantial information on research facilities and activities of each center.

RESEARCH, GOVERNMENT - SPONSORED

Government reports announcements. U. S. Department of Commerce, National Technical Information Service, Washington, D. C. Semimonthly under varying titles.

Includes abstracts of reports arranged under broad subject headings. Indexed by the Government reports index, which is published concurrently with the announcements and cumulated annually.

Government reports index. National Technical Information Service, U.S. Department of Commerce, Washington, D.C. Biweekly.

Index of Government reports announcements, which are issued under varying titles. Index published concurrently with the announcements and cumulated into an annual index.

SOCIAL SCIENCES

A directory of information resources in the United States: social sciences. National Referral Center, Science and Technology Division, U.S. Library of Congress, Washington, D.C. GPO. 1973.

Sources of information in the social sciences: a guide to the literature. American Library Association, Chicago, Illinois. 1973. 2d ed.

Subject bibliography covering social science literature, economics and business administration, sociology, and psychology, among other areas.

STATE AND LOCAL GOVERNMENT

Index to current urban documents. Greenwood Press, Westport, Connecticut. Quarterly, with annual and biennial cumulations.

Publications of larger cities and counties of the U.S. and Canada. Major source locating such documents. Some documents cited can be purchased on microfiche from the index's publisher.

Legislative research checklist. Council of State Governments, Lexington, Kentucky. Quarterly, with no indexes or cumulations.

Listings of research reports issued at the State level only. Frequently includes brief abstracts of documents cited. Arranged by subject.

Monthly checklist of State publications. U.S. Library of Congress Processing Department, Washington, D.C. GPO. Monthly, with an annual index.

Lists State documents, with full bibliographic information, received by the Library of Congress. Cumulation of periodicals in December issue. The most comprehensive listing available of documents issued at the State level.

Nation's cities annual directory, 1976-77. National League of Cities, Washington, DC., 1976.

Guide to over 250 urban-oriented organizations and government agencies for local government.

STATISTICS

Statistical services of the United States government. U.S. Bureau of the Budget, Washington, D.C., GPO. 1975. Rev. ed.

Statistics sources: a subject guide to data on industrial, business, social, educational, financial, and other topics for the U.S. and internationally. Gale Research Co., Detroit, Michigan, 1974. 4th ed.

TRAINING AND DEVELOPMENT

Bricker's directory of university-sponsored executive development programs. George W. Bricker, South Chatham, Massachusetts, 1975.

Directory of labour relations institutes. International Labour Office, Geneva, Switzerland, 1973. 248 p.

Graduate programs in public affairs and public administration: 1976 directory. National Associations of Schools of Public Affairs and Administration, Washington, D.C.

A survey report of the member institutions of the NASPAA.

U. S. CONGRESS

The official Congressional directory: for use of the United States Congress. Washington, D. C., GPO. Issued each session of Congress.

INFORMATION RESOURCES FOR PRODUCTIVITY RESEARCH

PERIODICALS AND NEWSPAPERS

Periodicals and newspapers carry reports of symposia, conferences, and seminars in addition to news of productivity trends.

Productivity-related articles are found in a broad spectrum of journals. Those included here, in a by no means comprehensive listing, seem to be the most relevant to productivity improvement.

Productivity-related information which appears in newspapers can be retrieved through The New York Times Data Bank and the printed indexes listed.

PERIODICALS

Academy of Management Journal (quarterly)
Department of Management
Georgia State University
33 Gilmer Street, S.E.
Atlanta, Georgia 30303

Across the Board (monthly)
The Conference Board, Inc.
845 Third Avenue
New York, New York 10022

Formerly The Conference Board Magazine.

Administrative Science Quarterly (quarterly)
Graduate School of Business and Public Administration
Cornell University
Ithaca, New York 14853

Advanced Management Journal (quarterly)
Society for Advancement of Management
135 West 50th Street
New York, New York 10020

Brookings Bulletin (quarterly)
Brookings Institution
1775 Massachusetts Avenue, N.W.
Washington, D.C. 20036

Business Conditions Digest (monthly)
Bureau of Economic Analysis
U.S. Department of Commerce
Washington, D.C. 20230

Business Horizons (bimonthly)
Graduate School of Business
Indiana University
Bloomington, Indiana 47401

Business Week (weekly)
McGraw - Hill, Inc.
1221 Avenue of the Americas
New York, New York 10020

California Management Review (quarterly)
University of California at Berkeley
Berkeley, California 94720

City: Magazine of Urban Life and Environment (bimonthly)
National Urban Coalition
2100 M Street, N.W.
Washington, D.C. 20037

Commerce America (biweekly)
U.S. Department of Commerce
Washington, D.C. 20230

Formerly Commerce Today.

Dimensions (monthly)
National Bureau of Standards
U.S. Departmentof Commerce
Washington, D.C. 20234

Economic Indicators (monthly)
U.S. Council of Economic Advisors
Washington, D.C. 20506

Economist Newspaper, Ltd. (weekly)
Post Office Box 190
23A St. James Street
London SW1A 1H6, England

Employment and Earnings (monthly)
Bureau of Labor Statistics
U.S. Department of Labor
Washington, D.C. 20212

Federal Reserve Bulletin (monthly)
Board of Governors of the U.S. Federal Reserve System
Washington, D.C. 20551

Financial Executive (monthly)
Financial Executives' Institute
633 Third Avenue
New York, New York 10017

Fortune (monthly)
Time, Inc.
Time and Life Building
New York, New York 10020

Harvard Business Review (monthly)
Graduate School of Business Administration
Harvard University
Soldiers Field Road
Boston, Massachusetts 02163

Human Resources Management (quarterly)
Graduate School of Business Administration
Bureau of Industrial Relations
University of Michigan
Ann Arbor, Michigan 48104

Industrial Engineering (monthly)
American Institute of Industrial Engineers, Inc.
25 Technology Park/Atlanta
Norcross, Georgia 30071

Intergovernmental Perspective (4 times a year)
U.S. Advisory Commission on Intergovernmental Relations
726 Jackson Place, N.W.
Washington, D.C. 20575

International Labour Review (monthly)
International Labour Organisation
Publications Sales Service
CH 1212
Geneva 22, Switzerland

The Journal of the Institute for Socioeconomic Studies (quarterly)
The Institute for Socioeconomic Studies
Airport Road
White Plains, New York 10604

LMRS Newsletter (monthly)
Labor-Management Relations Service of the U.S. Conference of Mayors
1620 Eye Street, N.W.
Washington, D.C. 20006

Management and Productivity (quarterly)
International Labour Organisation
Management Development Branch
Geneva, Switzerland

Midwest Review of Public Administration (quarterly)
Central States Conference on Public Administration
Parkville, Missouri 64152

Monthly Labor Review (monthly)
Bureau of Labor Statistics
U.S. Department of Labor
Washington, D.C. 20212

MSU Business Topics (quarterly)
Bureau of Business and Economic Research
Michigan State University
East Lansing, Michigan 48824

Nation's Business (monthly)
Chamber of Commerce of the U.S.A.
1615 H Street, N.W.
Washington, D.C. 20062

Nation's Cities (monthly)
National League of Cities
1620 Eye Street, N.W.
Washington, D.C. 20006

News: U. S. Department of Labor, Bureau of Labor Statistics (quarterly)
U.S. Department of Labor
Washington, D.C. 20212

Production: the Magazine of Manufacturing (monthly)
Bramson Publication Company
Box 101
Bloomfield Hills, Michigan 48013

Public Administration Review (bimonthly)
American Society for Public Administration
1225 Connecticut Avenue, N.W.
Washington, D.C. 20036

Public Finance Quarterly (quarterly)
Sage Publications
215 South Beverly Drive
Beverly Hills, California 90212

Public Management (monthly)
International City Management Association
1140 Connecticut Avenue, N.W.
Washington, D.C. 20036

The Review of Economics and Statistics (quarterly)
Harvard University
79 Garden Street
Cambridge, Massachusetts 02138

Sloan Management Review (3 times a year)
Massachusetts Institute of Technology
50 Memorial Drive
Cambridge, Massachusetts 02139

Social Service Review (quarterly)
University of Chicago Press
5801 South Ellis Avenue
Chicago, Illinois 60637

Survey of Current Business (monthly)
U.S. Department of Commerce
Social and Economic Statistics Administration
Bureau of Economic Analysis
Office of Business Economics
Washington, D.C. 20402

Technology Review (8 times a year)
Massachusetts Institute of Technology
Cambridge, Massachusetts 02139

University of Michigan Business Review (bimonthly)
University of Michigan
Graduate School of Business Administration
Ann Arbor, Michigan 48104

Wall Street Review of Books (quarterly)
Information Resources
Westport, Connecticut 06880

Worklife Magazine (monthly)
U.S. Department of Labor
Washington, D.C. 20212

Formerly Manpower.

NEWSPAPERS

New York Times Index
The New York Times
Times Square
New York, New York 10036

Semimonthly, with annual cumulations. Includes abstracts of articles, some of which are quite lengthy.

Wall Street Journal Index
Dow Jones & Coompany, Inc.
22 Cortlandt Street
New York, New York 10007

Monthly, with annual cumulations. Index to the final Eastern edition.

INFORMATION RESOURCES FOR PRODUCTIVITY RESEARCH

INDEXES AND ABSTRACTS

There is such a multitude of journals in areas relating to productivity that the busy executive or the time-pressed researcher cannot even scan them all. Indexes and abstracts provide access to and assimilation of selective and relevant information.

Indexes are essential in searching for periodical information on productivity. Abstracts provide a brief digest of books, articles, or documents. They are usually published by special organizations or independent publishers, although some originate in the Federal or State governments.

INDEXES

American Statistics Index: a comprehensive guide and index to the statistical publications of the U.S. Government.
Congressional Information Service
Washington, D.C. 20014
(monthly)

Descriptive index to statistics published by all government agencies, Congressional committees, and programs. Microfiche copies of most reports available by subscription.

Applied Science and Technology Index
H.W. Wilson Company
950 University Avenue
Bronx, New York 10452
(11 issues per year; annual volume; cumulations every 3 months)

Index to about 225 periodicals in applied physical and engineering sciences. Periodicals are primarily U.S., although some are international. Represented are books, articles, and some pamphlets. Indexing appears about six months after publication.

Business Periodicals Index
H.W. Wilson Company
950 University Avenue
Bronx, New York 10452

Cumulative subject index to English language periodicals in accounting, advertising and public relations, automation, banking, communications, economics, finance and investments, insurance, labor, management, marketing, taxation, and specific businesses, industries, and trades.

Cumulative Index
The Conference Board
New York, New York 10022
(annual)

Subject index to Conference Board studies, pamphlets, and articles in business economics, corporate administration, finance, marketing, personnel, international operations, and public affairs.

Current Contents
Institute for Scientific Information
325 Chestnut Street
Philadelphia, Pennsylvania 19016
(weekly)

Reproduces tables of contents from important journals in various fields. Six editions devoted to major disciplines cover 700 to 1,100 journals.

Index to Current Urban Documents
Greenwood Press
Westport, Connecticut 06880
(quarterly, with annual and biennial cumulations)

"Includes the publications of the larger cities and counties of the U. S. and Canada and is the major source for locating these types of documents." Subject and geographic arrangement. Microfiche.

Index to U.S. Government Periodicals
Infordata International, Inc.
Chicago, Illinois 60611

A printed, computer-generated guide to 114 selected government periodicals, by subject, title, and author.

Productivity Indexes for Selected Industries, 1975 edition.
Bureau of Labor Statistics
U.S. Department of Labor
Washington, D.C. 20212
(Bulletin 1938)

Presents indexes of output per employee-hour and output per employee for 35 manufacturing, 8 nonmanufacturing, and 4 mining industries, 1939 and 1947-1975. Measures reflect the relationship between output in real terms and related labor time and show changes from year to year in amount of labor time required to produce a unit of output.

Public Affairs Information Service Bulletin
Public Affairs Information Service, Inc.
11 West 40th Street
New York, New York 10018
(weekly except for the last two weeks of each quarter; cumulated five times a year)

Selective subject list of latest books, pamphlets, government publications, reports of public and private agencies, and periodical articles relating to economic and social conditions, public administration, and international relations.

Recent Publications on Governmental Problems
Public Administration Service
1313 East 60th Street
Chicago, Illinois 60637
(biweekly; no cumulations)

Indexes selected periodicals, local government documents, and pamphlets. Emphasis on public administration.

Science Citation Index
Institute for Scientific Information
325 Chestnut Street
Philadelphia, Pennsylvania 19106

Computer-produced index to some 2,500 source journals in the mathematical, natural, physical, and behavioral sciences of cited U.S. and foreign patents. A network of connections among authors citing the same papers during a current year.

Social Sciences Citation Index
Institute for Scientific Information
325 Chestnut Street
Philadelphia, Pennsylvania 19106

Indexes some 70,000 items per year from about 1000 of the world's social sciences journals, every item in selected social sciences monographs, and related articles from 2,000 natural, physical, and biomedical sciences journals.

Social Sciences Index
H.W. Wilson Company
Bronx, New York 10452
(quarterly; annual cumulations)

Main body consists of author and subject entries to periodicals in anthropology, area studies, economics, environmental science, geography, law and criminology, medical sciences, political science, psychology, public administration, sociology, and related subjects. Also contains an author listing of citations to book reviews.

Technical Book Review Index
Special Libraries Association
235 Park Avenue South
New York, New York 10003
(monthly)

Identifies and quotes from reviews in current scientific, technical, and trade journals. Time lag: 6 to 9 months to indexing.

ABSTRACTS AND ABSTRACTING SERVICES

Abstracts of Cases from Intercollegiate Case Workshops
Intercollegiate Case Clearing House
Graduate School of Business
Harvard University
Boston, Massachusetts 02163
(irregular)

Administrative and Legislative Highlights
National League of Cities/U.S. Conference of Mayors
1620 Eye Street, N.W.
Washington, D.C. 20006
(daily; weekly news package for government officials)

Action and status report of Federal activities affecting urban governments, as reported in the Federal Register and Congressional Record.

Applied Mechanics Reviews
American Society of Mechanical Engineers
345 East 47th Street
New York, New York 10017

Rather than an abstracting service in the usual sense, supplies critiques of literature of applied mechanics, including applications to aeronautic, mechanical, civil and chemical engineering. Prescreening and value judgements on books, articles, and some technical reports by authoritative, international experts.

CIS Index
Congressional Information Service
Washington, D.C. 20014
(monthly; cumulates annually)

Indexes and abstracts all of Congress's publications. The best of the very specialized indexes which cover Congressional documents only.

Data Processing Digest
Data Processing Digest, Inc.
6820 La Tijera Boulevard
Los Angeles, California 90045
(monthly)

Reviews over 150 publications in EDP and summarizes the more significant articles. "Contains original reports on subjects not treated elsewhere."

Economic Abstracts
Library of the Economic Information Service
The Hague, Netherlands
(semimonthly)

Reviews abstracts on economics, finance, trade, industry, foreign trade, management, marketing, and labor. Abstracts of pamphlets, books, and articles in the original language.

Employment Relations Abstracts
Information Coordinators, Inc.
1435 Randolph Street
Detroit, Michigan 48226
(semimonthly)

Digest articles and publications from over 150 management, labor, government, and professional publications on all aspects of labor relations and personnel management.

Engineering Index
Engineering Index, Inc.
345 East 47th Street
New York, New York 10017
(monthly; annual cumulation)

"The world's leading service for all the engineering sciences." Engineering Index Monthly furnishes about 7,000 monthly abstracts. Engineering Index Annual cumulates the year's abstracts. CARD-A-LERT service selectively disseminates information of pertinent abstracts printed on cards.

Integrated Personnel Services Index/IPSI
ERIC Counseling and Personnel Services Information Center
University of Michigan
School of Education Building, Room 2108
East University and Southwest Streets
Ann Arbor, Michigan 48104
(semiannual)

Classified list of abstracts of journal articles, books, dissertations, pamphlets and other materials. Author and subject index.

The International Executive
The International Executive
64 Ferndale Drive
Hastings-on-Hudson, New York 10706
(3 times a year)

Published by Foundation for the Advancement of International Business Administration. Reading service in management of international operations. Checks current books and over 200 periodicals. Lists descriptive notes or summarizes books and articles.

Journal of Economic Literature
American Economic Association
Journal of Economic Literature
1313 21st Avenue, South
Nashville, Tennessee 37212
(quarterly)

"A few articles on economic questions. Most of the magazine is devoted to book reviews, annotated listing of new books, subject index of articles in current periodicals, and selected abstracts."

Management, a Continuing Literature Survey, with Indexes, Selection of Annotated References to Unclassified Reports, and Journal Articles That Were Introduced Into NASA Scientific and Technical Information System During....
NASA, Science and Technology Information Division
Office of Technology Utilization
Washington, D.C. 20546

Exactly what the title indicates. To date there have been 10 issues, the latest published in March, 1976. Available from NTIS.

Management Review
American Management Association, Inc.
35 West 50th Street
New York, New York 10020
(monthly)

Condenses and/or revises a number of articles which have appeared in major business magazines and summarizes them. A digest approach which provides a quick overview of current management literature.

Marketing Abstracts
American Marketing Association
222 South Riverside Plaza
Chicago, Illinois 60606
(quarterly)

Appears in Journal of Marketing.

Operations Research/Management Science
International Literature Digest Service
Executive Sciences Institute, Inc.
Drawer M
Whippany, New Jersey 07981
(monthly)

Quality control and applied statistics abstracts.

Personnel Management Abstracts
Bureau of Industrial Relations
Graduate School of Business Administration
University of Michigan
Ann Arbor, Michigan 48104
(quarterly)

Contains brief abstracts of important articles and books, plus an author, subject, and title index to periodical literature. Covers whole field of personnel management.

Recent Publications in the Social and Behavioral Sciences: the ABS Guide Supplement
Sage Publications, Inc.
275 South Beverly Drive
Beverly Hills, California 90212

Includes all articles, books, and other materials reviewed or cited in the periodical American Behavioral Scientist.

Sage Public Administration Abstracts
Sage Publications, Inc.
275 South Beverly Drive
Beverly Hills, California 90212
(quarterly; annual cumulation)

Covers articles, books, documents, and other materials. The only abstracting service in the country which concentrates exclusively on public administration.

Selected Rand Abstracts
The Rand Corporation, Reports Department
1700 Main Street
Santa Monica, California 90406
(quarterly; annual cumulation)

A guide to the unclassified publications of the RAND Corporation. Subjects range from economic, political, and military studies to science and engineering reports.

Sociological Abstracts
Sociological Abstracts, Inc.
Post Office Box 22206
San Diego, California 92122
(6 issues a year)

The major abstracting tool in sociology; covers about 500 journals. Includes a subject, author, and title index. Indexes cumulated regularly.

Statistical Abstract of the United States
Bureau of the Census
U.S. Department of Commerce
Washington, D.C. 20233
(annual)

National data. Some attention paid to statistics from regions and individual States.

Urban Affairs Abstracts
National League of Cities/U.S. Conference of Mayors
1620 Eye Street, N.W.
Washington, D.C. 20006
(weekly; annual cumulation)

Abstracts articles on urban affairs from nearly 800 periodicals, newsletters, and journals. "A valuable and current service to everyone who wants to be up to date on the theory and technology of serving urban America."

Weekly Government Abstracts
National Technical Information Service
U.S. Department of Commerce
Springfield, Virginia 22151
(weekly; annual cumulation)

Abstracts of published and unclassified reports of federally funded projects in several series covering different subject areas. Arranged by broad subject heading.

Work-Related Abstracts
Information Coordinators, Inc.
1435-37 Randolph Street
Detroit, Michigan 48226
(monthly)

Loose-leaf publication. Covers over 250 publications from management, labor, government, and professional sources, as well as from schools of business administration and industrial relations.

INFORMATION RESOURCES FOR PRODUCTIVITY RESEARCH

AUTOMATED INFORMATION RETRIEVAL

Information services and systems have proliferated as the retrieval of facts and documents has become automated. Following are publications containing information about data bases, information systems, information services, and commercial information brokers who offer a variety of retrieval and abstracting services.

Computer-based information resources for the United States House of Representatives. Committee on House Administration, U. S. House of Representatives, Washington, D. C., September 1, 1975.

Listing, with descriptive information, of data bases available from the Library of Congress and other online services made available to the House through computer facilities. Also describes a wide range of other services available from commercial sources.

Computer-based reference service. M. L. Mathies and P. G. Watson. American Library Association, Chicago, Illinois, 1973.

Excellent guide to the function and use of computer services in research and reference work.

Directory of computerized data files and related software available from government agencies. National Technical Information Service, U.S. Department of Commerce, Washington, D. C., 1974.

Guide to over 500 machine-readable data files available from 60 Federal agencies. Arranged by subject, with descriptive notes.

Directory of data bases in the social and behavioral sciences. Vivian S. Sessions, ed. Science Associates, New York, New York, 1974.

Extensive, worldwide listing of data bases, arranged by names of sponsoring institution and geographic location. Good subject access.

Encyclopedia of information systems and services. Gale Research Co., Detroit, Michigan, 1974. 2d ed.

Comprehensive source of computer services, including data banks.

Library and information services today (LIST), vol. 4. Gale Research Co., Detroit, Michigan, 1974.

International subject listing of data bases in a variety of disciplines.

Factors important to data bank searches include the subject bias of of an inquiry, the type of information required, the form in which the computer output is furnished, and the costs involved in the search. The following is a listing by subject area of some computerized data banks which may provide relevant information for productivity research.

AGRICULTURE
- Agricultural Data Base
- CAIN

BIBLIOGRAPHY
- CRS Bibliographic Data Base
- IDC/LIBCON

BUSINESS
- ABI/INFORM
- Business Conditions Digest
- Standard and Poor's Industry Financial Data Bank
- System Development Corporation

BUSINESS AND ECONOMICS
- F & S Indexes (Funk & Scott)

BUSINESS NEWS IN PETROLEUM AND ENERGY
- P/E News

COMMUNICATIONS
- MATRIX

ECONOMY
- Central Data Bank
- COMETS
- Economic Information Systems (EIS)
- GENIE
- NBER
- Regional Data Bank
- UNITED STATES DATA BASE
- WHARTON EFA/BCS ECONOMETRIC

EDUCATION
- ERIC

EDUCATIONAL RESEARCH
- AIM/ARM

ENERGY
- API Files
- Energy System

ENVIRONMENT
- MATRIX
- ENVIRON
- POLLUTION

GOVERNMENT STATISTICS
- ASI

INDUSTRY
- ORR SYSTEM
- PREDICASTS Market Abstracts

INTERNATIONAL STATISTICS
- International Statistics PREDICASTS

NEWS (CURRENT INFORMATION)
- DJ News/Recall
- New York Times Information Bank

POPULATION
- POPINFORM
- SITE

RESEARCH IN PROGRESS
SSIE

SCIENCE AND TECHNOLOGY
National Referral Center Data Base
NTIS
Selected Science and Technology References

SOCIAL SCIENCES
SOCIAL SCISEARCH

TRANSPORTATION
TRIS

U. S. CONGRESS
CIS
Legislative Information Data Base
Legislative Issues Data Base
SCORPIO

U. S. GOVERNMENT - SPONSORED R & D
NTIS - SRIM (Selected Research in Microfiche)

URBAN AFFAIRS
MATRIX

INFORMATION RESOURCES FOR PRODUCTIVITY RESEARCH

SOURCES OF AUDIOVISUAL AIDS

AMERICAN MANAGEMENT ASSOCIATION (AMA)
135 West 50th Street
New York, New York 10020

AUDIO VISUAL CENTER
Division of Extension and University Services
University of Iowa
Iowa City, Iowa 52240

Industrial engineering and work study films.

BNA FILMS
A Subsidiary of the Bureau of National Affairs, Inc.
5615 Fishers Lane
Rockville, Maryland 20852

Management development, supervisory training, employee communications.

EXTENSION MEDIA CENTER
University of California
2223 Fulton Street
Berkeley, California 94720

Management development, work sampling, time and motion study.

HENRY STRAUSS ASSOCIATES
Newenhouse/Novo
1825 Willow Road
Northfield, Illinois 60093

Problems of communication and human relations in industry and business.

IBM WORLD TRADE CORPORATION
Communications Library
821 United Nations Plaza
New York, New York 10017

Electronic computers and their applications.

INDUSTRIAL EDUCATION FILMS, INC.
200 Park Avenue
New York, New York 10017

Product design, quality control, layout planning, materials handling, etc.

INTERNATIONAL FILM BUREAU, INC.
332 South Michigan Avenue
Chicago, Illinois 60604

Human relations, work measurement, work simplification, industrial training, office management.

McGRAW-HILL BOOK COMPANY
Text-Film Division
1221 Avenue of the Americas
New York, New York 10020

Salesmanship, personnel management, supervisors' problems, training of secretaries, etc. English and Spanish.

MAYNARD RESEARCH COUNCIL
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NATIONAL CENTER FOR PRODUCTIVITY AND

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PUBLICATIONS

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National Commission on Productivity and Work Quality statement on national productivity policy.

FOURTH ANNUAL REPORT OF THE NATIONAL COMMISSION ON PRODUCTIVITY AND WORK QUALITY 1975

PRODUCTIVITY CENTERS AROUND THE WORLD 1975
Objectives, functions, operations, and reasons for continued growth and influence of major productivity centers.

PUBLIC SECTOR

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Focuses on using consumer and market analysis and citizen involvement to improve service design, delivery, and communications in the public sector.

IMPROVING GOVERNMENTAL PRODUCTIVITY: SELECTED CASE STUDIES 1977
Case studies of diverse productivity improvement efforts by city, county, and State governments.

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Techniques which emerged at a conference on improving productivity in inspection services.

GUIDE TO PRODUCTIVITY IMPROVEMENT PROJECTS 1976
Handbook of techniques used by local governments to improve productivity.

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Employee incentive programs used by State and local governments.

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Initiating labor-management committees in the public sector to improve employee morale and productivity.

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DIRECTORY OF LABOR-MANAGEMENT COMMITTEES, First edition 1976
Descriptive listing of joint labor-managment committees in companies, plants, industries, geographical areas, the public sector, and those set up under the Scanlon Plan or other gains-sharing plans.

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A PLANT-WIDE PRODUCTIVITY PLAN IN ACTION: THREE YEARS OF EXPERIENCE WITH THE SCANLON PLAN 1975
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The 94th Congress created the National Center for Productivity and Quality of Working Life on November 28, 1975, as an independent Federal agency. The Center's enabling legislation (P.L. 94-136) establishes a national policy encouraging "productivity growth consistent with needs of the economy, the natural environment, and the needs, rights, and best interests of management, the work force, and consumers." The Center's purpose is to stimulate national efforts to implement this policy.

The Center's small staff of productivity specialists supports the Board of Directors in pursuit of seven main objectives:

- Document and recommend policies to satisfy the Nation's capital investment needs from a productivity standpoint.
- Encourage labor-management cooperation to enhance productivity and the quality of working life.
- Without compromising legislative intent, identify and recommend changes in government regulation which will improve productivity.
- Stimulate and support industry task forces formed to conduct programs for industrywide productivity improvement.
- Develop and recommend more effective approaches to improving productivity in the public sector.
- Improve the review, coordination, and integration of productivity enhancement efforts of other Federal agencies.
- Develop a better understanding of the concept of productivity and encourage better techniques for measuring productivity changes.

The Board of Directors may contain up to 27 members representing business, labor, the Federal Government, State and local governments, institutions of higher education, and others from the private and public sectors. The directors determine the Center's role and activities through committees formed to deal with substantive issues defined in an October 1975 policy statement.

The Center is located in Washington, D.C. It seeks to identify the various points of view affecting productivity growth, determine which of these views can be reconciled to further productivity improvement, and encourage within and among various groups cooperative efforts toward productivity growth.

George H. Kuper
Executive Director

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